



UNIVERSITY OF RUHUNA
FACULTY OF GRADUATE STUDIES

Application for Admission to the Postgraduate Diploma in Business Administration (PDBA) / Master Degree in Business Administration (MBA) Programme in 2015

Where space is insufficient please, include details on a separate sheet of paper and attach to this form.

1. PERSONAL DATA

Name in Full: (Use block capitals)	Mr./Ms.
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Name with initials	Initials:		Last Name:	
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Permanent Address:	
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Official Address:	
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Address for Communications:	
E-mail Address :	

Telephone:	Home	
	Office	

Civil Status		Sex	
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NIC No.	
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Date of Birth	Day	Month	Year

2. QUALIFICATION SOUGHT: (Please indicate with "X" as appropriate).

Postgraduate Diploma in Business Administration (PDBA)	
Master Degree in Business Administration (MBA)	

3. ACADEMIC QUALIFICATIONS (attach copies of certificates. Do NOT send originals).

Institution	Period	Major Field	Degree/Diploma	Class if any	Year

4. PROFESSIONAL QUALIFICATIONS (Attach copies of certificates. Do NOT send originals).

Institution	Period	Field of Study	Qualification	Year

5. WORK EXPERIENCE (Attach support documents)

Organization	Period	Position held	Duties and Responsibilities

6. OTHER QUALIFICATIONS (if any)

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7. RESEARCH WORK (if any)

List research topics and nature of the research activity undertaken

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8. PUBLICATIONS (if any)

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9. ACADEMIC AND/OR PROFESSIONAL HONOURS OR AWARDS (if any)

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10. SELF ASSESMENT OF PROFICIENCY IN ENGLISH (indicate with “x”)

Proficiency	Very Good	Good	Fair	Weak
Reading				
Writing				
Conversation				

11. FINANCE

Source of Finance	Privately	Sponsored	Other	Undecided
How do you plan to financial your studies?				
If sponsored –by whom?				
If other, indicate				

12. REASONS FOR STUDY

Briefly describe your reasons for wishing to enroll in the Postgraduate Diploma/Master Degree Programme in Business Administration

I certify that the above information is true and correct. I understand that misrepresentation in the application will cause rejection of the application or revoking acceptance for admission at any stage.

.....
Signature of Applicant

.....
Date

Mail this application with relevant documents under registered mail to :

**Assistant Registrar
Faculty of Graduate Studies
University of Ruhuna,
Matara.**

Please write on the top left hand corner of the envelop : “PDBA/MBA Programme”