



Faculty of Management and Finance
Bachelor of Business Administration Honours in Human Resource Management
Degree Programme
Course Unit Information Sheet

Course Code		HRM 22513			
Course Name		Career Management			
Semester		2000 Level - Semester II			
Credit Value	3	Core/Optional	Core	GPA/NGPA	GPA
Hourly Breakdown		Lectures	Practical	Independent Learning	
		45 Hours		105 Hours	
Course Description Career management is the study of managing and developing one’s career and that of employees, and handling career-related issues with an integrative approach. This course provides knowledge and skills required for effectively managing and developing careers of oneself and others.					
Intended Learning Outcomes				PLO Alignment	
At the end of the course unit, the student shall be able to,					
1. Explain career management concepts, models, and theories.				1	
2. Identify potential career paths that align with the student’s strengths and aspirations.				4, 15	
3. Discuss the inter-relatedness of career management, family and personal life involvements.				10	
4. Develop a self-career plan for individuals assessing own career values and preferences.				6, 22	
5. Apply knowledge on career management to make career development decisions in an organisation and in personal life.				20, 21	
Course Content				Hours	ILOs
1. Introduction to Career Management				3	1
2. Career Contexts and Stages				6	1
3. Work-Life Challenges and Opportunities				3	2,3
4. A Model of Career Management				6	2,3
5. Applications of the Career Management Model: Career Exploration				3	4, 5
6. Applications of the Career Management Model: Goals, Strategies, and Appraisal				3	4, 5
7. Choosing Careers and Organisations				3	4, 5
8. The Early Career: Establishment and Achievement				3	2, 3, 4
9. The Middle and Late Career Stages: Career Challenges for Seasoned Employees				3	2, 3, 4
10. Job Stress and Careers				3	2, 3
11. Entrepreneurial Careers and Alternative careers				3	3, 4
12. International Careers				3	4, 5
13. Future Trends and Adaptability				3	3, 4, 5

Teaching Methods		
Lectures, Group discussions, and Workshops.		
Assessment Methods		
In-course Assessments 30 %	Final Examination 70 %	Total: 100%
Recommended Reading		
1. Greenhaus, J.H., Callanan, G.A., & Godshalk, V.M. <i>Career Management for Life</i> Routledge. The Latest edition.		
2. Greenhaus, J.H., Callanan, G.A., & Godshalk, V.M. <i>Career Management</i> . SAGE publication. The Latest edition.		