



Faculty of Management and Finance
Bachelor of Business Administration Honours in Human Resource Management
Degree Programme
Course Unit Information Sheet

Course Code		HRM 31513			
Course Name		Occupational Health and Safety Management			
Semester		3000 Level - Semester I			
Credit Value	3	Core/Optional	Core	GPA/NGPA	GPA
Hourly Breakdown		Lectures	Practical	Independent Learning	
		45 Hours		105 Hours	
Course Description Occupational Health and Safety Management provides an understanding of concepts, techniques, rules, and regulations to ensure employee health and safety in an organisational context. Further, it discusses examples and tools to facilitate the development and implementation of health and safety management practices.					
Intended Learning Outcomes				PLO Alignment	
At the end of the course unit, the student shall be able to,					
1. Explain concepts, techniques, rules, and regulations of employee safety and health management.				1, 5	
2. Describe the steps to design a health and safety management system.				1, 5, 10	
3. Analyse workplace hazards, injuries, and illnesses.				1, 6, 21	
4. Design effective safety and health training programs and communication strategies to raise awareness and promote a safety culture.				5, 12, 15, 16, 19	
5. Evaluate the effectiveness of safety and health practices in real-world scenarios.				18, 19, 20	
Course Content				Hours	ILOs
1. Introduction to Employee Safety and Health Management				3	1
2. Designing Safety and Health System				12	2
3. Workplace Hazard Identification and Analysis				3	3
4. Occupational Injuries and Illnesses				3	3
5. Ergonomics and Industrial Hygiene				3	3
6. Intervention, Control, and Accident Prevention				3	4
7. Safety and Health Training / Safety Communications				3	4
8. The Basics of Compliance and Rules and Regulations relating to Employee Safety and Health				3	1,4
9. Workplace Security, Violence, Pandemic, and Terrorism				3	1,4
10. Budgeting for Safety and Health				3	1,4
11. Lean Safety and Sustainability				3	1,4
12. Contemporary Issues and Trends related to Safety and Health Management				3	5

Teaching Methods		
Lectures, Group discussions, Case studies, Presentations, Workshops, and Site visits.		
Assessment Methods		
In-course Assessments 30 %	Final Examination 70 %	Total: 100%
Recommended Reading		
1. Reese, C.D. <i>Occupational Health and Safety Management: A Practical Approach</i>. CRC Press, New York. The latest edition. 2. Hughes, P., & Ferrett, E.D. <i>Introduction to Health and Safety at Work</i>, Routledge New York. The latest edition.		